

Dear Applicant,

Thank you for contacting Congressman John Carter's office requesting a nomination to one of the U.S. service academies for the classes entering in the summer of 2014.

Please complete the enclosed application form, along with the documents listed below, and return it to Congressman Carter's office, 1717 N. IH-35, Suite 303, Round Rock, Texas 78664. The deadline for all information is **no later than October 25, 2013.**

- High school transcript and college data (if applicable)
- Three letters of recommendation
- Essay on why you want to attend a service academy
- List of your extracurricular activities
- Two recent color photographs (billfold size head shot such as school photo or passport picture)
- SAT/ACT official scores report. **This report is in addition to the scores on your transcript.** If you will indicate code number 4139 on the SAT test, the testing institute will forward the scores directly to us. Use code 7712 for the ACT.

You will be contacted at a later date concerning an appointment for an interview with our academy selection board. **To be considered for an interview, you must have submitted your entire application by October 25, 2013.** Tentatively, the interviews are scheduled to be held in early November, 2013. All academies require that nominations be sent to them by January of the entering year. Congressman Carter will notify his nominees by the end of December.

You should also request a nomination from Senator Ted Cruz, Senator John Cornyn and Vice-President Joe Biden. I have enclosed their addresses.

It is important that you start an admissions file at each academy in which you are interested. If you have not done so, please go to the academy websites, which are also enclosed with this letter, and fill out the preliminary application on-line.

We recommend that you open a file at more than one academy. There is a place to rank your choice on the application. You can change your ranking order anytime up to the interview. The reason for this is that if the Board is unable to give you a nomination to your first choice academy, they might be able to give you a nomination to your second choice.

It is equally important that you keep all of your nominating sources and the academies in which you are interested apprised of any changes in your status (such as higher SAT scores, additional honors & activities, change of address or phone number).

If you have any questions about application procedures, please check with your high school counselor, telephone me in our Round Rock office at 512-246-1600 or contact the appropriate academy. I can also be reached through my e-mail at nancy.madsen@mail.house.gov.

Sincerely,

Nancy Madsen
Service Academy Liaison